

Trustees & Fiscal Officer  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



[www.goshen-oh.gov](http://www.goshen-oh.gov)

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Special Meeting – Goshen Township  
Board of Trustees  
Monday, September 15, 2014  
8:30 AM  
General Discussions with Employees**

**Meeting Minutes**

**Opening**

Roll Call

Honorable Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 8:40 AM and roll was taken.

Trustee Lisa Allen – Present  
Trustee Claire Corcoran – Present  
Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer and Service Director Bob Seyfried

**Adoption of Agenda**

**308-2014** Trustee Allen motioned to adopt the agenda. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

**Discussion with Employees**

Trustee Corcoran discussed the Sunshine Law in that a Township employee can discuss matters with a Trustee but that Trustees cannot discuss/decide Township business without going into a public meeting; employees and Trustees should communicate through the Administrator. Trustee Corcoran stated that the Township Administrator position had been posted. Trustee Corcoran stated that no retaliation would incur if an employee went directly to the Administrator instead of the Department Manager and that union employees should follow the guidelines set up in the union contract. Trustee Corcoran stated there was a LEAD Trustee system as follows: Lois Pappas Swift is over Zoning, Service department and Property Maintenance; Lisa Allen is over Safety Services (Police and Fire / EMS departments); and Claire Corcoran is over the budget, administration, personnel files and community development. Trustee Corcoran stated the Board is starting to work on the 2015 budget and explained that the Board of Trustees changes policy / procedures.

Trustee Allen explained that if an employee comes directly to her without going to their manager first and is looking for intervention, that she will need to follow up with the manager to help resolve the issue. Trustee Allen discussed the Administrator role within the Township, employee files, the budget and policy / procedures.

Trustee Swift asked for more feedback from the Township employees and asked for suggestion plans from employees.

### Adjournment

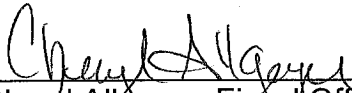
**309-2014** Trustee Allen motioned to adjourn the Special Meeting of the Board of Trustees at 11:00 AM. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:

  
Cheryl Allgeyer, Fiscal Officer

  
Goshen Township Trustee

CRA